



Praja Foundation

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Request for Proposal

Founded in 1998, Praja Foundation is a Mumbai-based, non-partisan voluntary organisation enabling accountable governance. Praja empowers the citizen to participate in governance by providing knowledge and perspective. We aim to provide ways in which the citizen can get politically active and involved beyond the ballot box, thus promoting transparency and accountability. To know more about our work and goals, please visit www.praja.org.

Praja's research is a data driven activity and data thus collected is analysed and compiled into various publications. Praja continually publishes thematic White Papers on issues related to civic problems, crime and policing, municipal education, public health and healthcare, affordable housing and public transport. Alongside this, Praja also publishes report cards rating the performance of the city's councillors and MLAs. Other Praja publications include handbooks which demystify various governance related subjects such as the roles and responsibilities of councillors, policies and concepts related to housing and the various components of the Development Plan

To this end we are inviting proposals for designing and printing our Hand Book on State of Governance in Delhi. We will provide the proofread text (English) and photographs for it.

Scope of service

- Size: 5.75 X 8.5
- Total pages : 140 in numbers (70 pages F/B)+ cover 4
- Cover in 4 colour offset printing on 300 Gsm Art paper with matt lamination
- Inside on 100 Gsm Art paper in one colour
- Artwork: CD to be supplied for entire job
- Perfect Binding.
- Translation from English to Hindi to be incorporated in the same copy .(if needed the translation will be given by us.)
- Designing & Typesetting in consultation with the Praja Team
- Printing of 2000 copies for the same
- Door-step delivery

Please send the quotation on your letterhead mentioning the specifications of service and charges including taxes as applicable, via email or in a sealed envelope by 15th February 2017. For any queries, kindly contact Ms. Priyanka Sharma (+91-022 – 6525 2729) or Ms Rashmi Kapoor. You can also e-mail us at priyanka@praja.org or rashmi@praja.org